

SA&I 1-4040 (2000)

Canadian County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian County Court House
El Reno, Oklahoma
Phone: (405) 422-2441

INVITATION TO BID

DATE ISSUED
March 11, 2013
Page 1 of 2

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

BID NUMBER Sale of Computer Equipment / #2013-#20 County Treasurer
BID CLOSING DATE AND HOUR April 5, 2013 at 4:00pm
REQUIRED DELIVERY DATE SEE SPECIFICATIONS Days after award of Purchase Order

TERMS Net, FOB this bid will open April 8, 2013 at 9:30am
DATE OF DELIVERY: SEE SPECIFICATIONS

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			<p>Canadian County Treasurer is seeking bids for the sale of Computer Equipment.</p> <p>Note: Equipment is dated back to 2002 and will be sold as one lot.</p> <p>See Specifications attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid.</p> <p><u>The reverse of this sheet must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Carolyn Leck, County Treasurer 201 N. Choctaw El Reno, OK 73036 (405) 295-6154</p>		\$ _____

APPROVED
Date March 7, 2013
Carolyn M. Leck
Officer of Department Head

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian
County Courthouse, 201 N Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 05/08/2013
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036



Date Issued: March 11, 2013
Bid Number: **2013-#20**
Closing Date: April 5, 2013 at 4:00pm
 PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: April 8, 2013 at 9:30am
 Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS ~

Sale of Computer Equipment / County Treasurer

Canadian County Treasurer is seeking bids for the sale of computer equipment.
Specifications:

- 7- Lenovo Computer Towers
- 11 – HP Monitors
- 3 – Dell Monitors
- 1 - Planar Monitor
- 1 – NEC Monitor
- 1 Box of Lenovo Keyboards and Mouse's

Equipment is located at: Canadian County Treasurer's Office
201 N. Choctaw, El Reno, OK 73036

- Buyer will be responsible for pickup of all equipment.
- **There are no warranty's on any of the equipment it is sold as is.**

For Information Contact:

Carolyn Leck, County Treasurer

Phone: (405) 295-6154

Hours: Monday – Friday 8:00am to 4:30pm

Address: 201 N. Choctaw, El Reno, OK 73036

If you have any questions or need additional information, please contact:
Sherry Murray, Purchasing Agent, 405.295.6125 or 405.422.2441
smurray@okcana.cogov.net



**Canadian County
Purchasing**

Affidavit / Proof of Mailing

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~ AFFIDAVIT~

Sale of Computer Equipment / County Treasurer

State of Oklahoma)
County of Canadian) §

I, Sherry Murray, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following:

Acoustic Designs, Inc
612 Okie Ridge Road
Yukon, OK 73099

Bid News
project@bidnews.com

BMI + Image Net
Attn: Brian Womack
913 North Broadway
Oklahoma City, OK 73112

Cnet Security and Cable, Inc
Attn: Derek Shaw
143 N Cedar Branch Way, Suite 101
Mustang, OK 73064

Computer Dealers & Recyclers
Global, Inc
Attn: Dan
13412 Railway Drive
Oklahoma City, OK 73114

Eales Electronics Corp
PO Box 721140
Oklahoma City, OK 73172-1140

Elite Innovative Technology, LLC
PO Box 734
Mustang, OK 73064

Francis Tuttle Vo-Tech Center
Attn: Bid Assistance – Judy Robbins
12777 N Rockwell
Oklahoma City, OK 73142

Global Government
6690 US-36
Fletcher, OH 45326

Hi Tech Security Solutions
608 Pala Verde Court
Yukon, OK 73099

Hi Tech Security Solutions
Attn: Ray Dunn
PO Box 53874
Lubbock, TX 79453

Howard Technology Solution
PO Box 1590
Laurel, MS 39441

Insight Public Sector Inc
6820 S Harl Avenue
Tempe, AZ 85283

Microtek PC Sales & Service
205 S. Bickford Avenue
El Reno, OK 73036

My Computer Bytes
Attn: Bill
PO Box 850957
Yukon, OK 73099

Nobel Systems
3013 NW 59th Street
Oklahoma City, OK 73112

Online Data Services
8460 Holcomb Bridge Road, Suite 100
Alpharetta, GA 30322

Orion Security Solutions
12330 St Andrews Dr
Oklahoma City, OK 73120

PC Mall Government Inc
7421 Gateway Court
Manassas, VA 20109-7311

Peak Uptime
13431 North Broadway
Oklahoma City, OK 73013

Plante & Moran, PLLC
27400 NW Highway
PO Box 307
Southfield, MI 48037-0307

Renee Russell
15053 Pheasant Run
Choctaw, OK 73020

RK Black
4111 Perimeter Center Place
Oklahoma City, OK 73112

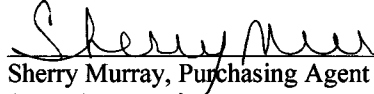
Sawatski
Secure Solutions, LLC
105 Darwin Road
Edmond, OK 73034

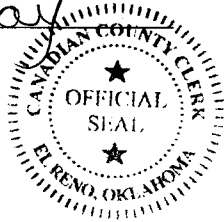
SecureNet, Inc
Attn: John Brothers
1117 Cornell Parkway
Oklahoma City, OK 73108

Security Solutions USA
1640 W Hwy 152
Mustang, OK 73064

SMTi
12325 Oracle Blvd., Suite 120
Colorado Springs, CO 80921

Witness my hand and seal this 11th day of March, 2013.


Sherry Murray, Purchasing Agent
(SEAL)





**Canadian County
Purchasing**

BID CHECKLIST

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**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

- Is the Invitation to Bid Signed and Notarized? _____
- Are all applicable spaces filled in? _____
- Are all necessary papers enclosed? _____
- Is the Bid # and Closing Date on outside of return envelope? _____

Thank You,

Sherry Murray, Purchasing Agent